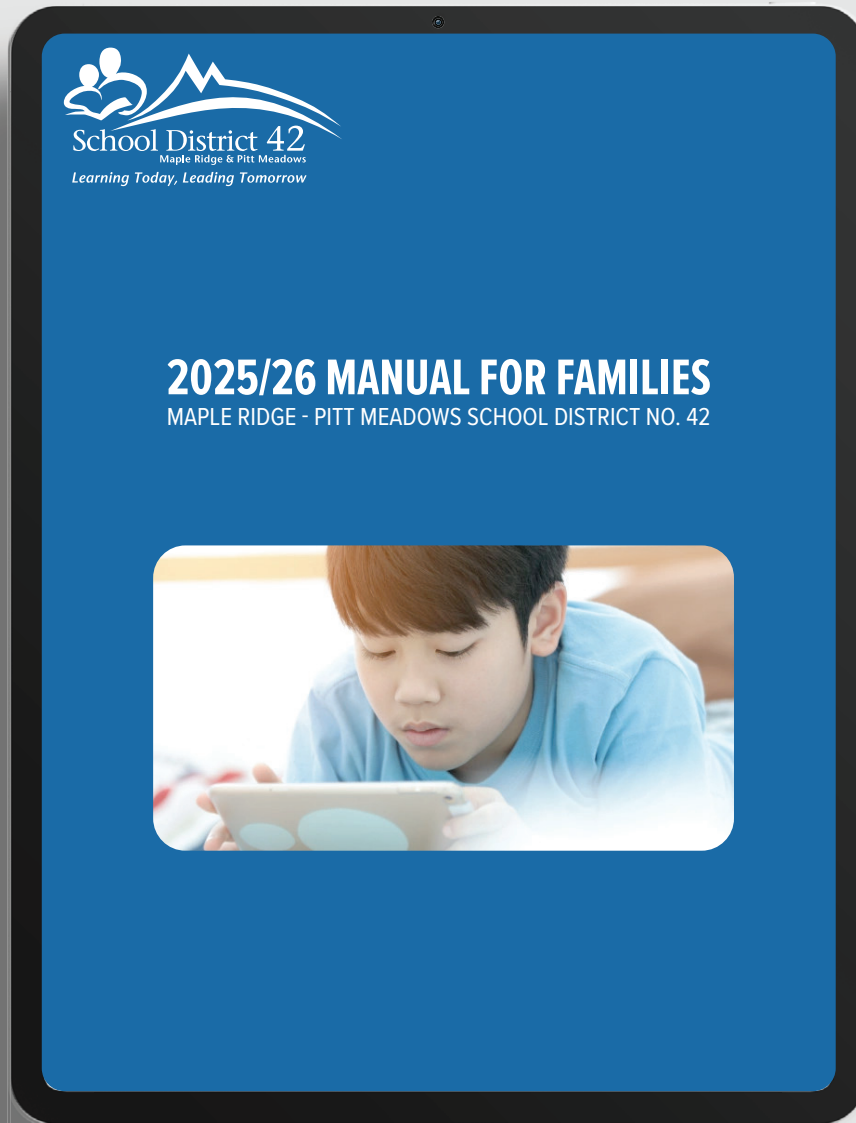


# ONE-TO-ONE INQUIRY PROGRAM



Please visit <https://inquiry.sd42.ca> for more information  
or contact Yas Mann at [yas\\_mann@sd42.ca](mailto:yas_mann@sd42.ca)



## Welcome to the District Inquiry Program

*The One-to-One Inquiry Program started in 2005. The program is now in every elementary school and in most grade 6/7 classrooms.*

### PROGRAM PURPOSE

The first four years of the program focused on improving students' writing skills, and student achievement levels rose considerably in this area. Evidence suggests that mobile devices (tablets, iPads, iPods, etc.) empower students to produce better work, to work at their own level, and to develop important technology skills. In recent years, the focus of the program shifted to developing students' critical thinking skills – skills that are crucial to a student's future success.

The teachers who participate in this program do so on a volunteer basis. They are involved in ongoing network meetings and professional development to support their work in the classroom. To learn more, visit the Inquiry Program website at <https://inquiry.sd42.ca>.

### EXPECTATIONS AND GUIDELINES

#### *Expectations and Guidelines - Students*

Each student is assigned a mobile device. This device is for the student's use throughout the school year. At the end of the school year, the device must be returned in good condition. The school district has the following expectations:

1. Mobile devices should never be left unattended.
2. Mobile devices must be transported at all times in a backpack (preferably in a separate compartment) to prevent damage.
3. iPads must be kept in the school-approved case at all times to prevent damage.
4. Devices should be kept in the 5 to 35 degrees Celsius temperature range. They should not be kept in direct sunlight, heat or moisture for extended periods of time.
5. All mobile devices should be protected from pets.
6. Magnetic devices must be kept away from mobile devices.
7. Devices should not be put down on the ground where someone would walk, or on a seat where someone would sit.
8. Students should not attempt to alter or circumvent password-protected settings.
9. Students should avoid eating and drinking near their mobile devices.
10. Students must ensure that their hands are clean (especially just after eating) before they use their device.
11. All mobile devices must be kept clean; no stickers should be attached.
12. Important work should be backed-up often. All mobile devices should be charged every day before they are brought to school. *\*Not all devices will be sent home; please check with your child's teacher.*
13. Students must keep their mobile devices dry, warm, and with them.

## ***Expectations and Guidelines - Parents/Guardians***

A mobile device can provide your child with many educational advantages. Maple Ridge - Pitt Meadows School District No. 42 staff will only confiscate a mobile device if the student damages the device, violates the above guidelines or if they violate board [Policy 5780: Information Technology and Communication Systems – Appropriate Use Policy](#).

Repeated violations will result in an extended confiscation of the device (i.e. a week or longer). The mobile device is the property of the Maple Ridge - Pitt Meadows School District; the teacher, principal or district staff may look through its contents and history at any time without notice while it is in the school.

Parents/guardians should set appropriate guidelines about when and how the device should be used at home, and should feel as comfortable accessing the student's mobile device as they would their workbook. Students will be instructed that they must provide parents/guardians and teachers with complete access to all their work.

Mobile devices have been set up to provide your child with access to an extensive array of educational resources, and new programs should not be installed without teacher approval.

Because the internet filters on these devices are limited, parents/guardians should monitor the passwords and browsing habits of their children, and should help set positive internet habits by educating their children about internet use. In the event of theft, please contact the child's teacher immediately. After a police report has been completed, built-in security software will be activated to track the device. Do not leave the device unsecured or in plain view. If reasonable care is not taken to keep the mobile device safe, in the event the device is damaged or lost, you will be responsible for the replacement or repair costs.

For additional information about expectations, guidelines, and mobile device care, please review the One-to-One Inquiry Program Manual. To see a list of Frequently Asked Questions by parents/guardians, please visit <https://inquiry.sd42.ca/parents/>.

## ***APPROPRIATE USE POLICY***

All Board of Education policies, procedures, guidelines and codes of conduct apply to those using online systems and resources provided by or on behalf of the district, and all users are expected to comply with them and any applicable laws and restrictions that the board establishes.

Students must abide by the terms and conditions set out in [Board Policy 5780: Information Technology and Communication Systems - Appropriate Use Policy](#). This policy is available for download and review on the district website.

## ***MOBILE DEVICE CARE***

### ***Liquid Spills***

In the event of a spill, shut the device off immediately by holding down the power button. Position the device to stop liquid from travelling deeper into the machine, then leave the device turned off for at least 48 hours so that it can dry. Notify the teacher.

### ***LIABILITY***

Parents/guardians will be held liable for the repairs or replacement costs of the mobile device if it is damaged.

Students should assume ownership of this piece of equipment and understand that it is their responsibility to care for it. In the event of an accident, each case will be addressed on an individual basis.

### ***Damages***

If a mobile device is damaged, one of the following replacement charges may apply after assessment from our IT department to determine the extent of the damage:

#### ***iPads***

iPad Replacement	\$500.00
Screen Damage	\$280.00 - \$500.00
Power Adapter	\$20.00
Power Adapter Cable	\$20.00
iPad Case	\$30.00



# ***Consent Agreement***

## ***One-to-One Inquiry Program Mobile Device***

### ***STUDENT***

I have read the One-to-One Inquiry Program Manual for Families and agree to abide by the provisions therein.

**Student name:** \_\_\_\_\_

**School name:** \_\_\_\_\_

**Student signature:** \_\_\_\_\_

### ***PARENT/GUARDIAN***

I, as the parent or legal guardian, have reviewed the expectations and guidelines relating to the use of mobile devices for the One-to-One Inquiry Program and agree to abide by the provisions. I give permission for my child to access the internet and receive a mobile device for the purposes of the One-to-One Inquiry Program. I am aware of the behaviour expectations, of my child while in this program and that there may be consequences for non-compliance including confiscation of the mobile device. I am aware of the associated costs with repair or replacement of the device and its accessories. I am aware that district staff may review the contents and history of the mobile device at any time without notice while the mobile device is in school.

**Relationship to student:** \_\_\_\_\_

**Print name:** \_\_\_\_\_

**Parent/Guardian signature:** \_\_\_\_\_

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